

## Curatorial Intern 2022

### About Lombard Historical Society

The Lombard Historical Society celebrates Lombard's heritage by collecting, preserving, and interpreting the history of Lombard and operates the Victorian Cottage Museum, the Carriage House and the Society's Archives at 23 W. Maple Street, and the Sheldon Peck Homestead, a National Park Service Underground Railroad Network to Freedom Site, at 355 E. Parkside Avenue in Lombard. Both the Victorian Cottage and Peck Homestead host activities and groups and are open for tours several days a week.

### About the Internship

This internship will also gain experience creating an exhibition from the ground up! The Curator Intern, you will have the opportunity to research and develop our next temporary exhibition and assist in revitalizing our long term exhibits on Lombard History.

Ideal candidates will have an interest in museums as a career. Candidates proficient in research, writing, and public speaking preferred. Prior experience is preferred. Internships are supervised but ideal candidates will be independent and self-starting.

This is a 12-week internship with a \$500 stipend. Requiring 14 hour/week with nights and weekends as needed. Internships can be extended with an additional stipend.

### Responsibilities

- Research and assist in creating original exhibit
- Other duties as assigned

### Qualifications

- Currently enrolled in an accredited undergraduate or graduate degree program with at least two years of college-level academic experience and coursework in history, museum studies, anthropology, or related field.
- Experience with museum artifacts
- Experience conducting original research
- Skills in communicating effectively, both orally and in writing.
- Ability to speak in public, be creative, handle details, be flexible, multi-task and to work under deadlines.
- Ability to work on multiple projects concurrently while maintaining attention to details.
- Ability to lift 30 lbs.
- Knowledge of general office procedures, and skilled in Microsoft Office Suite.

Submit resume and cover letter to [director@lombardhistory.org](mailto:director@lombardhistory.org)